

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING
ROOM 113
THURSDAY, APRIL 28, 2005
8:30 A.M.**

Commissioners Present: Larry Hudkins, Chair
Deb Schorr, Vice Chair
Bernie Heier
Bob Workman
Ray Stevens

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Trish Owen, Chief Deputy County Clerk
Ann Taylor, County Clerk's Office

The Chair opened the meeting at 8:30 a.m.

AGENDA ITEM

LEGISLATIVE UPDATE - Gordon Kissel, Legislative Consultant

Gordon Kissel, Legislative Consultant, gave a legislative update (Exhibit A).

Workman and Schorr arrived at 8:38 a.m.

In response to a question from Hudkins, Kissel said Senators Beutler and Flood may introduce amendments to LB 40 (Change the documentary stamp tax fee) on Select File. Beutler's amendment would increase the documentary stamp tax fee by \$0.05, with the additional \$0.05 going into the County General Fund. Flood's amendment would earmark a portion of the \$0.50 increase in the documentary stamp tax fee for improved technology in counties (Lancaster County would be exempt).

**1 APPROVAL OF THE STAFF MEETING MINUTES OF THURSDAY,
APRIL 21, 2005**

MOTION: Stevens moved and Schorr seconded approval of the Staff Meeting minutes dated April 21, 2005. Heier, Workman, Stevens, Schorr and Hudkins voted aye. Motion carried.

2 ADDITIONS TO THE AGENDA

- A. Request to Submit a Grant to the Community Health Endowment (Exhibit B)
- B. Additional Appropriations for Fiscal Year 2005 and Year-End Expenditure Cut-Off Letter (Exhibit C)
- C. Report on Nebraska Association of County Officials (NACO) Conference Call
- D. Report on Visit to a Technical Assistance Policy Analysis Center (TAPA) Site in Portland, Maine

MOTION: Workman moved and Heier seconded approval of the additions to the agenda. Schorr, Stevens, Workman, Heier and Hudkins voted aye. Motion carried.

3 LEGISLATIVE UPDATE - Gordon Kissel, Legislative Consultant

Item moved forward on the agenda.

ADDITIONS TO THE AGENDA

- A. Request to Submit a Grant to the Community Health Endowment (Exhibit B)

Dean Settle, Community Mental Health Center (CMHC) Director, appeared and requested authorization to submit a grant application to the Community Health Endowment for funding of a project relating to prevention and management of diabetes among adults diagnosed with severe mental illness. He said there is no county match required.

MOTION: Workman moved and Stevens seconded approval. Schorr, Stevens, Workman, Heier and Hudkins voted aye. Motion carried.

- B. Additional Appropriations for Fiscal Year 2005 and Year-End Expenditure Cut-Off Letter (Exhibit C)

MOTION: Stevens moved and Workman seconded approval of the letter. Workman, Heier, Stevens, Schorr and Hudkins voted aye. Motion carried.

- C. Report on Nebraska Association of County Officials (NACO) Conference Call

Workman reported on a conference call to discuss NACO's Blue Cross/Blue Shield health insurance plan. He gave an overview of the plan, noting a premium schedule for active employees and early retirees.

The Chair suggested that Workman share the information with Bill Kostner, City Risk Manager.

D. Report on Visit to a Technical Assistance Policy Analysis Center (TAPA) Site in Portland, Maine

Hudkins and Schorr reported on a recent visit to the TAPA site. They said the intent of the visit was to promote inter-site cooperation and learning. **NOTE:** TAPA provides oversight for Substance Abuse and Mental Health Services Administration (SAMHSA) grants, including the Mental Health Jail Diversion Project.

Stevens said, due to its success, Lancaster County's Mental Health Jail Diversion Project has received a no-cost extension.

ADMINISTRATIVE OFFICER REPORT

F. Investment of Lancaster Manor Renewal and Replacement Funds

Dave Kroeker, Budget and Fiscal Officer, appeared and presented options for investment of \$1.3 million in Renewal and Replacement Funds through Wells Fargo Institutional Brokerage & Sales (Exhibit D). He said the Nebraska Public Agency Investment Trust (NPAIT) has comparable fixed rates. Kroeker recommended investment through Wells Fargo with the 4.30% yield option (callable on May 5, 2006).

MOTION: Workman moved and Heier seconded to proceed with the 4.30% option, callable in one year. Stevens, Workman, Heier, Schorr and Hudkins voted aye. Motion carried.

4 PENDING LITIGATION - Mike Thew, Chief Deputy County Attorney

MOTION: Schorr moved and Heier seconded to enter Executive Session at 9:07 a.m. for discussion of pending litigation. Workman, Heier, Schorr, Stevens and Hudkins voted aye. Motion carried.

Schorr exited the meeting.

MOTION: Stevens moved and Heier seconded to exit Executive Session at 9:22 a.m. Workman, Heier, Stevens and Hudkins voted aye. Schorr was absent from voting. Motion carried.

**5 A) HEALTH INSURANCE REQUEST FOR PROPOSALS (RFP); AND
B) FIRST QUARTER HEALTH AND DENTAL CLAIMS - Daryl Bell,
Milliman USA; Bill Thoreson, Benefits Specialist**

First Quarter Health and Dental Claims

Daryl Bell, Milliman USA, presented Lancaster County, Nebraska; Financial Monitoring Report; Summary: First Quarter 2005 (Exhibit E). He said he is comfortable with the numbers but cautioned this is only three months of data. Bell said, in terms of self-insurance, multiple years of data need to be reviewed to really get a feel for the variations.

Schorr returned to the meeting at 9:26 a.m.

Hudkins said employees on the lower end of the pay scale are concerned with out-of-pocket expenses and find the plan document confusing.

Bill Thoreson, Benefits Specialist, said a summary is available.

Hudkins asked him to forward a copy to the County Board.

Heier exited the meeting at 9:34 a.m.

Workman said NACO's Blue Cross/Blue Shield health insurance plan provides for early retirees.

Thoreson explained that retirees can remain in the County's plan, at the full premium cost, until they become eligible for Medicare.

Heier returned to the meeting at 9:37 a.m.

Health Insurance Request for Proposals (RFP)

Bell said there were ten responses to the RFP, five from insurance companies and five from third-party administrators. He said the responses are being evaluated and recommendations will be brought back to the Board.

**6 GROUND WATER REPORT - Mike DeKalb, Planning Department; Bill
Lukash, Planning Department Intern**

Bill Lukash, Planning Department Intern, gave an overview of the H2O/Q2 Project, a “snapshot” view of groundwater in Lancaster County using domestic well sources (Exhibit F). Fifteen parameters were chosen for the analysis (some were based on aquifer production or groundwater quality, while others were chosen for safety or health risks). Data was collected and interpreted and classified for use in the GRID analysis (the same program used for the Acreage Development Performance Standards Study). The parameters were grouped into one of three categories (spatial relationships, groundwater quality and groundwater quantity) and a map for each group was created. A map was also created combining all the parameters (see Exhibit F). He said the maps provide a general characterization of groundwater, but said nothing can replace an on-site test well, due to variability of groundwater characteristics over short distances.

DeKalb said this information will be shared with the Conservation Survey, Department of Environmental Quality (DEQ), and the Lincoln-Lancaster County Health Department. The information will also be included on the website.

7 COUNTY SPECIAL PERMIT NO. 04070 AND COUNTY PRELIMINARY PLAT NO. 04032, WHITETAILED RUN, NORTHWEST OF SOUTHWEST 14TH STREET AND WEST BENNET ROAD - Mike DeKalb, Planning Department

Mike DeKalb, Planning Department, gave an overview of County Special Permit No. 04070 and County Preliminary Plat No. 04032, Whitetail Run, a request for nine residential acreage lots, with associated waiver requests, on property located northwest of the intersection of Southwest 14th Street and West Bennet Road (Exhibit G). There is split jurisdiction with the City and application of “build-through” provisions. Planning Staff and the Planning Commission have recommended conditional approval.

Stevens suggested that the County seek a dedication of an additional ten feet of right-of-way on Southwest 14th Street.

DeKalb said the applicant has already made that dedication.

8 ACTION ITEMS

A. Microcomputer Requests:

1. C#2005-127, \$2,531.60 from the Homeland Security Grant to Purchase a Laptop Computer for Lincoln-Lancaster County Health Department
2. C#2005-116, \$2,809.08 from LB 640 Funds for a Laptop Computer, Monitor and Software to be Used by the Juvenile Expediter

MOTION: Stevens moved and Heier seconded approval of Items A1 and A2. Workman, Heier, Stevens, Schorr and Hudkins voted aye. Motion carried.

3. C#2005-142, \$3,708.18 from the Drug Forfeiture Fund for Eleven (11) 17" Flat Panel Monitors for the County Attorney's Office

Item held.

9 ADMINISTRATIVE OFFICER REPORT

- A. Claim for Review from Families First & Foremost (F³) - Payment voucher dated April 5, 2005, payable to Hy-Vee Food Stores, Inc. in the amount of \$108.85. Payment is for floral products purchased for the farewell reception for Sheryl Schrepf.

Eagan said he has received additional information that two cakes were included in this cost.

Board consensus was to place the item under Claims for Review on the Tuesday, May 10, 2005 Board of Commissioners Meeting agenda.

- B. Designation of County as Pacesetter for United Way Campaign

MOTION: Stevens moved and Heier seconded approval. Workman, Heier, Stevens, Schorr and Hudkins voted aye. Motion carried.

- C. Corporate Run Entry Fees

Eagan reviewed a request from Sue Eckley, Workers' Compensation & Risk Management Manager, for payment of registration fees for all county employees that wish to participate in the 2005 Corporate Run on June 26, 2005. The registration fee is \$10.00 per employee.

MOTION: Workman moved and Heier seconded approval. Workman, Heier, Hudkins and Schorr voted aye. Stevens voted no. Motion carried.

- D. Change Order No. 1 for County Extension Office Roof
- E. Change Order No. 1 for County Vehicle Storage Garage

Board consensus was to schedule Items D and E on the Tuesday, May 3, 2005 Board of Commissioners Meeting agenda.

F. Investment of Lancaster Manor Renewal and Replacement Funds

Item moved forward on the agenda.

10 DISCUSSION OF BOARD MEMBER MEETINGS

- A. Monthly Meeting of County Board Chair, Vice Chair and Mayor - Hudkins, Schorr
- B. Families First & Foremost (F³) Conveners - Schorr
- C. Lincoln Independent Business Association (LIBA) Monthly Meeting - Heier, Schorr
- D. Downtown Lincoln Association (DLA) - Stevens
- E. Community Mental Health Center (CMHC) Advisory Committee - Stevens

Items A-E were held.

11 ADJOURNMENT

MOTION: Workman moved and Schorr seconded to adjourn the meeting at 10:17 a.m. Workman, Heier, Stevens, Hudkins and Schorr voted aye. Motion carried.

Bruce Medcalf
Lancaster County Clerk